**Application form**

**UArctic project grants 2023**

**Deadline: February 14, 2024 at 23.59 (CEST)**

*Please read the call text before submitting the application*

# Applying institution

|  |  |
| --- | --- |
| Name of institution: | |
| Contact person: | |
| Address: | |
| Phone: | Email: |

# Project details

|  |  |
| --- | --- |
| Title: | |
| Start date: | End date: |
| Amount applied: | |

# **Summary of the project**

# Describe shortly the project’s objectives, milestones, target audience and main deliverables/activities. This summary will be published on UArctic website, if the project is successful. Max. 1000 characters (about 12 lines).

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# Project lead institution and project coordinator. Note the role and relevance of [UArctic values](https://www.uarctic.org/about-uarctic/) has to be clearly described.

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| --- | --- |
| Lead institution: | |
| Name of project coordinator: | |
| Please specify clearly the role of partner in this project: | |
| Describe how project lead partner addresses the UArctic values: | |
| Address: | |
| Phone: | Email: |

# UArctic Project Partner(s). Please list all the UArctic member partners that are involved or benefit from the project. Note, the role and relevance of [UArctic values](https://www.uarctic.org/about-us/) has to be clearly described for each project partner.

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| Name(s): |
| Organization and Country: |
| Please specify clearly the role (tasks and responsibilities) of partner in this project: |
| Describe how project partner addresses the UArctic values: |

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| --- |
| Name(s): |
| Organization and Country: |
| Please specify clearly the role (tasks and responsibilities) of partner in this project: |
| Describe how project partner addresses the UArctic values: |

(copy as appropriate)

# Non-UArctic Project Partners. Please list all individuals and organizations who you partner with.

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| --- |
| Name(s): |
| Organization and Country: |
| Please specify clearly the role (tasks and responsibilities) of partner in this specific project:  Describe how project partner addresses the UArctic values: |

(copy as appropriate)

# Management of the project: steering committee, reference group etc.

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# Does the project link to existing Thematic Networks or UArctic Institutes?

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| Yes, which one?: |
| No, but we will establish a new one with the tentative title: |

# Academic field - please tick categories of existing fields or name a new field if new project

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| --- | --- |
|  | Business, Politics & Law |
|  | Culture & Social Sciences |
|  | Engineering & Technology |
|  | Health & Education |
|  | Humanities & Arts |
|  | Natural Sciences |
|  | Other: |

# The type(s) of the activity funding applied for

# Establishment and development of a UArctic Thematic Network or an UArctic Institute

* Development of joint courses or joint degree programs on topics with northern relevance at bachelor’s, master’s or PhD levels
* Development of flexible education, especially online-based programs or courses
* Networking activities related to research activities conducted by the UArctic Thematic Networks. A full list of the Thematic Networks can be found on the UArctic [website](https://www.uarctic.org/organization/thematic-networks/).
* Education or research activities focusing on Indigenous issues.

# Sustainability

UArctic’s strong priority is the project's ability to find other/supplementary means for long-term sustainability.

1. How will long-term sustainability of the project activities and results be secured?

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1. What actions will be taken to ensure long-term benefit from the investment?

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1. How will this project secure future funding (if relevant)?

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# Risks

List any foreseeable risks and what can be done to mitigate them:

1. Internal risks (project implementation risks)

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1. External risks

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# Time frame – Activity calendar

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| **Main activities:** | **Starting month/ year** | **Ending month/ year** |
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# Budget (A detailed and realistic budget reflecting the project activities is mandatory and to be attached separately)

**Financing plan**

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| --- | --- |
| Total budget expenses | **DKK** |
| Consumables related to research work |  |
| Salary-related expenses |  |
| Costs for online conference platforms and tools |  |
| Per diem and travel expenses |  |
| Other (if relevant, please specify) |  |
| **Financing:** |  |
| Lead institution |  |
| Partner(s) |  |
| Other sources\* (please give the names of sources) |  |
| Applicant and partner contribution ( should be at least 25% in-kind) |  |
| **Total amount applied for the UArctic funding scheme** |  |

\*for instance, expected [north2north-mobility funding](https://members.uarctic.org/participate/north2north/north2north-for-staff-and-faculty/north2north-for-kingdom-of-denmark/)

# Are you applying for other funding resources? a. Name the other funding schemes this project is applying

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# b. The title of the proposal, responsible applicant and amount applied?

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# Relations to previous and/or ongoing projects

Is this project application a continuation of or a supporting project to any other activity that has already received or is presently receiving funding from UArctic?

1. Yes  No 
2. Name of project

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1. Name of institution and project coordinator

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1. When and where was a report submitted? Attach a copy if relevant.

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1. Please explain how this project is related/linked to other projects that are not funded by UArctic.

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# Project plan

Please attach the project plan with the following items (maximum 5 pages):

1. The purpose and overall goal of the project
2. List and descriptions of the concrete deliverables
3. Description of the project activities (could be divided into work packages)
4. Description of how the project fits in with [the UArctic strategic plan](https://www.uarctic.org/media/wb1p1nh2/uarctic_strategic_plan_screen.pdf), and how each of the six UArctic values are met. If some values (e.g. Indigenous representation) are not included, please explain the reason.
5. What are the planned project outputs (activity results), outcomes for the target group(s) and impacts on the target group(s) wider society, e.g. how will the outcomes benefit the circumpolar world?
6. Internal project evaluation and communication plan, including measuring impact of the activities and how the sustainability of the project will be ensured.

**Applications have to include:**

* A filled-in application form
* A project plan in a separate document
* A detailed budget in a separate document – specify applied UArctic funding and funding from other sources separately
* The applying institution must provide an endorsement letter from the appropriate leadership level
* If project focuses on research please attach also the main applicant’s CV (max two pages) with a list of relevant publications